

Collaborative ■ Simple ■ Focused ■ Meaningful

...intrinsic motivation, instructional improvement, teamwork, and 'allness' are the crucial elements for whole system reform. Many systems not only fail to feature these components but choose drivers that actually make matters worse... - Michael Fullan

A. What's New?

Almost nothing. We are staying the course, and continuing to make our planning efforts more collaborative, simple, focused, and meaningful. As leaders we will:

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| <ul style="list-style-type: none">✓ Use <u>one</u> simple plan covering most previous plans and reports.✓ Share and build our plan with like schools and COLT.✓ Share our plan with our Board every three years.✓ Have simple, user-friendly, online access to the digital plans from all our schools.✓ Collaborate to access NEW kinds of data – meaningful student and school data that leads to improved learning. | <ul style="list-style-type: none">✓ Engage students, parents, teachers, and school council in our strategic planning processes.✓ Use all our results to celebrate success and guide strategic planning for improvement.✓ Include results and data from classroom assessments, report cards, satisfaction surveys, accountability pillar measures, attendance records, achievement tests, diploma exams, and other sources.✓ Share our plans on our school and division websites. |
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B. Planning Resources for School Leaders

- ❑ **Planning and Reporting Timeline** – is in Section C (see page 2).
- ❑ **Education Plan Criteria** – is in Section D (see page 3).
- ❑ **Presentation Targets and Tips** – are in Section E (see page 4).
- ❑ **This Year's Ed Plan Presentations to the Board** – are in Section F (see page 4).
- ❑ **Chinook's Edge Goals and Outcomes 2015-18** – are in Section G (see page 4).
- ❑ **Three Technology Tools Plus a Bonus!**
 - ✓ **Extranet** – provides access to all your school's achievement test, diploma exam, and accountability pillar information. (<https://phoenix.edc.gov.ab.ca/login/default2.asp>)
 - ✓ **PowerSchool** – provides access to data on attendance, achievement, and enrollment.
 - ✓ **WeShare** – accountability pillar, PATs, DIPs, DIP item analyses, etc. from schools and the division. (Click on the WeShare icon under 'Administrators' on our CESD website)
 - ✓ **Snipping Tool** – enables copying parts of your data that you want to highlight in your education plan. Note: For the overall colored report card summary, we recommend that you copy and paste from the Word version of education plan template from Alberta Education.
- ❑ **Jackie and Karyn** – are here to help. Also, they will be hosting a working session on October 27.
- ❑ **Your Liaison Superintendent** – is also there to listen, help, and support. Call if you need anything.



C. Planning and Reporting Timeline

- June and/or August: At the school, prepare school generated data, CESD parent survey results and download Accountability Pillar survey results from the Extranet. Share, reflect, analyze (with school staff).
- August: Download DIP and PAT school reports from Extranet. Share, reflect, analyze internally.
- October 2: Download your DIP and PAT multi-year reports from Extranet.
- Download new Accountability Pillar reports from Extranet. Share, reflect, analyze.
- September – October: Lissa and Karyn will meet with all diploma exam teachers to offer support and reflect on results.
- October 8: Download, print, and share individual PAT student profiles with parents.
- October: At IL visits, COLT will meet with administrators to reflect upon 2014-2015 results.
- October 26: Learning and System Services will prepare and send you your 5-year roll-ups. Share, reflect, analyze.
- October 27: Jackie and Karyn will host an optional working session at division office. Additional sessions and support are available to meet your school team's needs.
- October - November: Collaborate with staff and parents to prepare school's Education Plan.
- November: Post PAT/DIP 5-year rollups and Accountability Pillar results on your school website.
- November 28: Deadline for Education Plan. Post your education plan and results to your school's website – front page access. Please email this link to jtaylor@cesd73.ca
- January: At IL visits, COLT will meet with every school's leadership team for presentation of school's Education Plan.
- January – May: One half of schools will present their plan to the Board at an Education Committee Meeting or during a Board visit to the school.
- January – February: Administer Accountability Pillar satisfaction surveys.
- February – March 31: Administer CESD Parent Surveys. (optional)
- March: Download DIP school reports from Extranet. Share, reflect, analyze internally.
- April 9: Leaders share goals, strategies, and ideas at off-site planning. School plans for 2016-17 are developed.
- April - June: Collaborate with staff and parents to strategically plan for 2016-17.



D. Education Plan Criteria

Section 1: Introduction – What essential information do others need to know about our school?

- Title page and brief demographic
- Mission (Why do we exist?), Vision (What do we hope to become?), Values (How must we behave?)
- Motto or school-specific guiding principles
- Program highlights – What programs are integral to our school's success?

Section 2: Results Report/Analysis – How Did We Do Last Year?

- What did we focus on and/or accomplish in 2014-2015?
- Links to all results: Account Pillar, ach tests, diploma exams, school generated data
- An **authentic** review of the critical evidence. This should be a summary with key points, not detailed portfolios or page-by-page results and artifacts. There should be a clear focus on student learning.
 - Accountability Report Card
 - Successes and highlights from data – with a focus on five-year trends
 - Challenges and areas for growth from data – with a focus on five-year trends
 - Notable achievements, accomplishments, and proudest moments.
- School council and parental involvement overview

Section 3: Strategic Plan – What are our specific and strategic plans for this year?

- What are our areas for growth and focus for 2015-2016?
 - What did our results and data tell us?
 - What research is driving and supporting our efforts?
 - Are there provincial or district-based initiatives that will guide us?
 - How do our efforts align with our **Quality Learning Environment**?
- School goals that are:
 - Specific – clear for all stakeholders.
 - Measurable – easily measured for success and improvement.
 - Attainable – within the realm of our influence and doable with our resources.
 - Relevant – consistent with our vision and critical evidence.
 - Time-Specific – stated with a time-frame.
- Key strategies for our goals that are:
 - Specific and action focused (i.e. based on what our people are actually doing.)
 - Instruction based – based upon instructional strategies.
 - Collaborative in nature. – Indicate plans for collaborative professional learning.
- FNMI (key points to closing the achievement gap between FNMI students and all other students)
- Technology as an accelerator for learning (key points or may be woven throughout plan)
- Communication in our school (key points or may be woven throughout plan)
- Learning Commons and the Support of Literacy and Learning (key points or may be woven throughout plan)
- Continuum of Supports – How are we using our Learning Support Teams to help students and teachers find success?
- Trends and challenges. Highlight:
 - What is on the horizon that requires awareness from all stakeholders.
 - Are there challenges that are unique to our school or community?



Section 4: Summary – What lasting impression would we like to leave our audiences?

- Large scale indicators that display enduring success or improvement over time.
- Key points that we would like others to remember about our school.
- Have Your Say – How can stakeholders give feedback about our plan? (Include contact information.)

E. Presentation Targets and Tips

Our education plan presentation is:

- Authentic – portrays what is actually happening in our school, including academic results.
- Meaningful – helps us collaborate, plan and communicate throughout the year.
- Interesting – includes stories of success and visual images in addition to data and text.
- Concise – less than 20 minutes in length and hits the highlights of your plan.
- Interactive – allows our audience to ask questions, turn and talk, and give feedback.
- Easily Understood – avoids jargon and is understood by most stakeholders.
- Public – free from overly sensitive, private, or politically motivated information.
- Understood in Our School Community – staff members and parents know this is our plan.
- Web-based – posted on our school’s website and all links are active.
- Effective – meets Jim Knight’s PowerPoint tips. Google it or read about it in your book©



F. This Year’s Ed Plan Presentations to Board

Date	Board Visits to Schools
Jan 20	Reed Ranch, Olds Elementary, Horizon, Deer Meadow
Mar 30	Olds Koinonia, Olds Career High, Olds High and CLC
May 4	Ross Ford, Westglen, Didsbury High, Didsbury Career High

Date	Ed. Comm. Meeting Presentations
Jan 27	Benalto, New Sylvan School Update
Feb 24	John Wilson, Innisfail Middle, Innisfail High
Mar 23	Fox Run, H.J. Cody
April 27	C.P. Blakely, Steffie Woima

G. Chinook’s Edge Goals & Outcomes 2015-18

- 1** – Every Student is Successful.
 - ✓ Students achieve learning outcomes.
 - ✓ Students demonstrate a strong foundation in literacy and numeracy.
- 2** – Alberta has Quality Teaching and School Leadership
 - ✓ Teacher preparation and professional growth focus on the competencies needed to help students learn. Effective learning and teaching is achieved through collaborative leadership.
- 3** – Alberta’s Education System is Governed Effectively
 - ✓ The education system demonstrates collaboration and engagement.
 - ✓ Students and communities have access to safe and healthy learning environments.
- 4** – First Nations, Metis, and Inuit Students are Successful.
 - ✓ The achievement gap between First Nations, Metis, and Inuit (FNMI) students and all other students is eliminated.

A complete list of Alberta Education’s new goals, outcomes, and performance measures can be found here: <http://education.alberta.ca/admin/resources/planning/reporting2015.aspx>